

YHDP Questions and Answers 3

March 22, 2018

REMINDER: All questions should be emailed by Friday, March 23rd to Katie Durand at Kathleen.durand@ct.gov. As explained, we combine similar questions, providing only one answer. If you previously sent a question and are uncertain whether it has been answered (may have potentially been combined), please email Katie by 5pm on the 23rd.

1. We are planning to apply as the lead agent for the YHDP grant, applying for all 3 programs; however, we will be subcontracting with other entities for 2 of the 3 components. Do we need to submit 3 separate applications or can we just submit one for the entire project?
 - A. Applicants must submit a separate application for each program type. Similarly noted in other Q and A, applicants can apply for one or more program types, but they need to submit a separate application for each program type (RRH, YN, and CH). Rapid rehousing and youth navigator applicants that wish to serve more than one CAN, must submit a separate application for each CAN. Each application will be evaluated separately.

As noted, we anticipate awarding one contract in each of the 7 eligible CANs (Wat/Lit to include Danbury – still awaiting vote on whether Danbury remaining in CT BOS) for rapid rehousing programs (applicants may subcontract if they wish) and one contract in each of the 7 eligible CANs and Danbury for youth navigators (applicants may subcontract if they wish). Again, this depends on whether there is at least one rapid rehousing application and one youth navigator application in each CAN that meets minimum standards. We do not have sufficient crisis housing funding to fund one contract per CAN for that program type, but are allowing multi-jurisdictional applications for this type as requested by one of the CANs.

Example of a possible applications/award scenario:
In the Central CAN:

- Organization A submits separate applications for RRH, YN (would subcontract) and CH funding.
- Organization B submits an application for RRH only.
- Organization C submits separate applications for YN only
- Organization D submits an application for CH only.
- Organization E submits an application for RRH only (would subcontract part of the supportive services).

Potential award example - it's possible that Organization A would be awarded for CH only, Organization E for RRH, and Organization C for YN. Or, Organization A could be awarded all three projects, etc.

2. Can we sub-contract to two different rapid rehousing providers?
 - A. Yes.
3. Is it permissible to submit one application for Youth Navigators for two CAN regions?
 - A. No. The applicant needs to submit a separate application for each CAN.

4. Previously, it seemed that anything HUD deems as an eligible expense was allowable as a match category. Now it seems that this is more restrictive with match being only related to services within the RFP category, is that correct?

A. All costs paid for with cash or in-kind matching funds must be for activities that are eligible under the CoC Program within the grant period, even if the recipient is not receiving CoC Program grant funds for that activity.

For example, if an applicant applies for YHDP funding to pay for a rapid rehousing program, but does not include a request for transportation costs within their supportive services budget line, the applicant can still use cash or in-kind resources to cover CoC-eligible transportation costs for program staff or program participants and this would be considered match. In other words, even though you are not receiving any YHDP funding for transportation expenses, it is still an eligible activity under the CoC program for rapid rehousing programs, and therefore cash and in-kind resources for eligible transportation expenses that assist program staff or participants can be used as match.

This does not mean that cash or in-kind resources for activities that are eligible under the CoC Program, but are not a part of the program or directly benefitting program participants, would be considered as match. For example, child care is an eligible activity under the CoC program, but an applicant cannot use cash or in-kind resources for child care as a match for YHDP rapid rehousing programs because parenting young adults are not a target population.

Another example of the limitation is if an organization that is applying for YHDP funding to pay for a rapid rehousing program has two life skills trainers on their staff to serve participants in several of their programs, the applicant cannot count the entire life skills program as a match for their YHDP funded rapid rehousing program. But, the portion of time the trainers will be working directly with the YHDP program participants can potentially be considered as match.

5. We have a question on the CT YHDP application as it pertains to the 25% match for rapid rehousing. The RFP states that leasing expenses are exempt from the match requirements. What budget items fall under leasing?

A. Leasing is not an eligible expense under a YHDP rapid rehousing program. Only Crisis Housing projects can apply for leasing expenses (the cost of leasing units or a structure with the lease agreement between the program and landlord).

Examples A and B are calculations of match with and without a leasing budget line item.

EXAMPLE A

Total amount requested from HUD (without leasing)

- Rental Assistance funding = \$55,000
- Supportive Services Funding = \$40,000
- Project Administration funding = \$5,000
- Total amount requested = \$100,000

Total amount requested from HUD x .25 = Minimum Match Requirement

- \$100,000 x .25 = \$25,000

EXAMPLE B

Total amount requested from HUD (with leasing)

- Leasing funding = \$40,000
- Supportive Services funding = \$55,000
- Project Administration funding = \$5,000
- Total amount requested = \$100,000

Total amount requested from HUD, excluding amount requested for leasing

- \$100,000 (Total Amount Requested) - \$40,000 (Leasing Funding) = \$60,000

Total amount requested from HUD x .25 = Minimum Match Requirement

- \$60,000 x .25 = \$15,000

6. Can match dollars related to one area, be used in support of a separate application? It seems like from this last posting that match dollars have to be in the same category (YN, Emergency Housing, or RRH) as the application is related to, is that correct? In other words, if you are applying for YN, the match has to come from a source that is specifically related to the services in the YN portion of the RFP. If I have potential extra match dollars within my emergency shelter funding, can this be used as match for RRH or YN applications, or only for emergency housing?
 - A. Applicants cannot use extra match related to one program type to use as match for a different program type. For example, applicants cannot use extra match dollars from their crisis housing project as match for their rapid rehousing project.
7. We are gathering letters from community supportive services, but I do not see that these are actually required, and do not want to attach if they are NOT wanted.
 - A. While the application requests that applicants include specific partnerships in their description of services, letters of commitment are not required unless they are part of the applicant's match. However, you may attach them if you want.
8. It seems like the only question that has a character limit is #10.A. I just want to confirm that we are not missing any other restrictions (page or character limits).
 - A. There are not any limits (beyond the one included in #10A), but we do request that applicants strive for brevity. The application team will be reviewing numerous applications so applicants should ensure they are highlighting the most important points and not oversaturating their answers with unnecessary information.
9. Can you please share the FY2016 YHDP NOFA?
 - A. The FY2016 YHDP NOFA is available at <https://www.hudexchange.info/resource/5132/yhdp-nofa/>.
10. With the Rental Assistance essentially being awarded to a 3rd party fiduciary, given that this is not a HUD requirement, is there the possibility for applicants to apply for a waiver that would allow the rental assistance to come directly to the RRH provider?
 - A. No.